



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

(An Autonomous Institution of the Ministry of Environment, Forests and Climate Change,
Government of India)

Chandrabani, Dehradun - 248 001, INDIA

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E-MAIL: wii@wii.gov.in Website: <https://wii.gov.in>

Advertisement No. WII/ADM/2025/60

RECRUITMENT NOTIFICATION

The Wildlife Institute of India (WII), Dehradun, is a premier institute working towards strengthening wildlife conservation and management in India through training, education, research and advisory services. WII is inviting applications from interested eligible Indian citizen in the prescribed format for the following posts. The detailed description of each category of post is given below: -

Post	Pay Matrix Level	No. of posts and Category	Classification of Posts	Educational and other qualifications
Technician (Audio Visual)	Level-2 (Rs. 19,900 – Rs. 63,200)	01 (SC-1)	Group C	SSSC/10 th standard with 60% marks in the aggregate AND Minimum two years diploma in Computer Science/ Information Technology/ Digital Photography/ Video editing/ Sound recording/ Electronic & Communication/ Electronics/ Visual communication from Government recognized institute. Desirable: One year working experience in handling of Audio Visual equipment, video editing & softwares.
Lab. Attendant	Level-1 (Rs. 18,000 – Rs. 56,900)	03 (OBC-1) (SC-2)	Group C	SSSC/HSC/12 th Standard in Science with 60 % marks in aggregate OR 10 th /Matriculation/SSC with 60 % marks in aggregate with certificate/diploma (of minimum 2 years) i.e., library science/Lab Technology /IT from Government recognized institute.

In accordance with the instructions of the Government of India and in compliance with the reservation policy issued by the Department of Personnel and Training (DoPT), applications are invited from eligible candidates belonging to **OBC and SC category** to fill up the following **backlog vacancies** that have remained unfilled in previous recruitment year 2024.

Post	Pay Matrix Level	No. of posts and Category	Classification of Posts	Educational and other qualifications
Cook	Level-2 (Rs. 19,900 – Rs. 63,200)	02 (OBC-1) (SC-1)	Group C	High School with Degree/Diploma in "Cookery or Culinary Arts" from any recognized institute Desirable: 2 years working experience as Cook/ Bearer in any reputed hotel or organization.

The headquarters for the above posts is WII, Dehradun. However, the selected candidates are liable to serve at any location within India as decided by the Institute as per functional needs. If required, headquarters can be changed as per institution's need. Separate application should be submitted along with prescribed fee for each post, if a candidate wishes to apply for more than one post.

AGE LIMIT:

The candidates must have attained the minimum age but not more than the maximum age limit as on **18.11.2025** as per criteria given as under:

S. No.	Post	Minimum age on last date for submission of application	Maximum age on last date for submission of application	Admissible relaxations in upper age limit
1	Technician (Audio Visual)	18 Years	28 Years	Relaxations in case of SC/ ST/ OBC etc. and other categories as per Government of India rules issued from time to time. No age relaxation is allowed to SC/ST/OBC candidates applying against the unreserved posts. Departmental candidates will be provided age relaxation as per Government of India Rules.
2	Cook	18 Years	27 Years	
3	Lab Attendant	18 Years	28 Years	

GENERAL INSTRUCTIONS:

1. The candidates should submit the application in the prescribed format (Annexure-III) completed in all respects, by Registered/ Speed Post to **The Registrar, Wildlife Institute of India, Chandrabani, Dehradun 248001**, Uttarakhand super-scribing "**Application for the post of _____**" on the envelope. The last date for receipt of application along with self-attested copies of all supporting documents such as experience, caste certificate etc. is **18.11.2025**. However, the applications from Indian citizens residing abroad and those from Andaman & Nicobar Islands, Lakshadweep, State/Union Territories in the Northeastern region, Ladakh, Pangti Sub-Division of Chamba, Lahual & Spiti districts of Himachal Pradesh will be accepted till **25.11.2025**. Applications received after last date will not be entertained under any circumstances. WII shall not be responsible for any postal delay or loss during the postal transit. The crucial date for determining the age limit, Qualification & experience shall be **18.11.2025**.
2. Candidates applying under any reserved category will be considered only subject to production of relevant certificate from the competent authority. The appointment against any reserved category shall be provisional and is subject to the verification through proper channels. If the verification reveals that the claim is fake/ false, the services of the appointee will be terminated forthwith without assigning any further reasons and candidates are cautioned that they will be debarred from the examinations in case they fraudulently claim SC/ST/OBC etc. status or avail any other benefit.

3. In case the qualifying degree/certificate carries a Grade Point Average (GPA) system, instead of Percentage, the duly certified conversion system prescribed by the educational institution, must be submitted.
4. No correspondence and interim enquiry will be entertained in any manner.
5. The Director, WII reserves the right to increase or decrease the posts or not to fill any or all the advertised posts without assigning any reason(s).
6. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/ or an application in response thereto can be instituted only in Hon'ble High Court of Uttarakhand at Nainital.

PROCEDURE FOR APPLYING:

1. A Non-refundable application fee of Rs. 700/- (Rupees One Thousand only) is required to be deposited by the candidates through a Demand Draft drawn in favour of **The Director, Wildlife Institute of India, Dehradun** along with their application. The fee once paid by the candidate will not be refunded in any circumstances. No fee is required to be paid by SC/ST/PwBD/Women candidates of any community. No "fee exemption" is available to Gen/OBC/EWS male candidates and they are required to pay the full prescribed fee
2. The application duly completed in all respects shall be submitted along with the self-attested photocopies of certificates of educational qualification (Technical/Professional, experience, age proof, claim of belonging to SC/ST/OBC/EWS, etc. in a sealed envelope indicating the name of post applied for on the top of the envelope in **capital letters**.
3. The candidate seeking reservation as SC/ST/OBC etc. should submit caste certificate in the prescribed format issued by the Competent Authority indicating clearly the candidate's caste, the Act/order under which the caste is recognized as SC/ST/OBC and the resident village/town. A declaration in the prescribed format by the candidate seeking reservation as Other Backward Class (OBC) indicating that he/she does not belong to the Creamy layer on the crucial date, in addition to the community certificate(OBC). The recent OBC Certificate should not be more than one-year-old. In case the certificate is in a local vernacular language, its English translation duly attested by a Gazetted Officer, should be submitted.
4. Persons with Disability (PWD) candidates will have to submit a certificate in prescribed proforma issued by the competent authority. The competent authority shall be a Medical Board duly constituted by the Central/State Government. The Central/State Government may constitute Medical Board(s) consisting of at least 03 members, out of which at least 01 shall be specialist in the particular field for accessing locomotor/ cerebral/visual/hearing disability, as the case may be.
5. If a candidate wishes to apply for more than one post, each application should contain a separate Demand Draft, self-attested copies of all the documents.
6. All the applications received within stipulated date in response to this advertisement shall be considered for short-listing by the Screening Committee and only the candidates recommended by the Screening Committee will be called for appearing in the written examination. The decision of the Institute on short-listing will be final and no further correspondence will be entertained in this regard.

7. A competitive written examination will be conducted at Dehradun only. The candidates are advised to check the Institute's website (<https://wii.gov.in>) time to time for the date of examination and instructions for candidates etc. The candidates will have to make their own arrangement for travel and stay for the examination. Scheme of Examination is given at Annexure-I & Syllabus is given in Annexure-II. For those posts where Tier-II, is mentioned in the Annexure-I, the candidates who qualify competitive written examination, will be called for Tier-II examination, which will be qualifying in nature. The final merit list will be prepared on the basis of performance of the candidate in competitive written examination i.e., Tier-I examination, subject to qualifying Tier-II examination. Each Multiple-choice question (MCQ) will carry 1 mark. For each correct answer 1 mark will be awarded, whereas 1/4 mark will be deducted for each wrong answer.
8. In accordance with the guidelines of Government of India, no interview will be conducted for Group-C and Group-D posts and Non-Gazetted post of Group-B categories.
9. Applications received unsigned/incomplete in any respect/ not submitted in the prescribed proforma/ without duly signed photograph across in application form/ without application fees/ not filled correctly/ application received without photocopies of the self- attested certificates in connection with the qualification, caste, date of birth, experience etc. are liable to be rejected and the onus of such rejection would be on the candidate.
10. Candidates who are already in regular government service, whether in permanent or temporary capacity other than casual/adhoc/contract basis etc. are however required to submit a declaration that they have informed in writing to their Head of Office/Department that they have applied for the position. Incomplete applications will be rejected.
11. Mere fulfilling of the minimum qualifications and experience required for the advertised post shall not vest any right of the candidate for being called for written examination. The decision of the WII on shortlisting of the candidates will be final and the WII will not entertain any correspondence in this regard.
12. **ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:** Candidates are warned that they should not furnish any particulars that are false or suppress any material information in filling up of the application form. Candidates are also warned that they should in no case correct or alter or otherwise tamper with any entry in a document or its attested/certified copy submitted by them, nor should they submit a tampered/fabricated document. If there is any inaccuracy or any discrepancy between two or more such documents or their attested/certified copies, an explanation regarding this discrepancy should be submitted. A candidate who is or has been declared by the WII to be guilty of:
- (i) a) obtaining support of his/her candidature by any means or impersonating or procuring impersonation by any person, or
 - b) submitting fabricated document (s) which have been tampered with, or
 - c) making statements which are incorrect or false or suppressing material information, or
 - d) resorting to any other irregular or improper means in connection with his/her candidature for the selection or using unfair means during the test, or
 - e) writing irrelevant matter including obscene language or pornographic matter, in the script(s), or misbehaving in any other manner in the examination hall or harassing or doing bodily

harm to the staff deputed by the WII for the conduct of their test or bringing mobile phone/Communication device in the examination Hall/Interview room.

- f) Attempting to commit or, as the case may be, abetting the WII of all or any of the acts specified in the foregoing clauses may, in addition to rendering himself/herself liable to criminal prosecution, **be liable: to be disqualified by WII from selection for which he/she is a candidate, and/or**
- ii) to be debarred either permanently or for a specified period: -
- by WII from any examination or selection held by them
 - by the Central Government from any employment under them, and
- iii) if he/she is already in service under Government to disciplinary action under the appropriate rules.



Registrar

Wildlife Institute of India
Chandrabani, Dehradun

Annexure-I

Scheme of Examination	Time	Max Marks										
Technician (Audio-Visual)												
Two Tier Examination Tier -I: Written Examination (MCQ Type) (100 questions) 100 question General Abilities consisting of following area: <table><tr><th>Components</th><th>Question</th></tr><tr><td>General Awareness</td><td>25</td></tr><tr><td>Reasoning Ability</td><td>25</td></tr><tr><td>Mathematical ability</td><td>25</td></tr><tr><td>Test of Language (Hindi/English)</td><td>25</td></tr></table>	Components	Question	General Awareness	25	Reasoning Ability	25	Mathematical ability	25	Test of Language (Hindi/English)	25	2 hrs.	100
Components	Question											
General Awareness	25											
Reasoning Ability	25											
Mathematical ability	25											
Test of Language (Hindi/English)	25											
Tier -II (Skill/Trade Test) - (Qualifying): As per Annexure-II	—	50										
Lab Attendant												
Tier-I: Written Examination (MCQ Based) (100 questions) 100 Question consisting of following components: <table><tr><th>Components</th><th>Question</th></tr><tr><td>General Awareness</td><td>25</td></tr><tr><td>Reasoning Ability</td><td>25</td></tr><tr><td>Mathematical ability</td><td>25</td></tr><tr><td>Test of Language (Hindi/English)</td><td>25</td></tr></table>	Components	Question	General Awareness	25	Reasoning Ability	25	Mathematical ability	25	Test of Language (Hindi/English)	25	2 hrs.	100
Components	Question											
General Awareness	25											
Reasoning Ability	25											
Mathematical ability	25											
Test of Language (Hindi/English)	25											
Tier -II (Skill/Trade Test) -(Qualifying): The topics covered will include Basic Computer Skills and knowledge about basic lab equipment, safety and precautions, identification of lab instruments etc.	to be decided by the exam committee	50										
Cook												
Paper -I: Written Examination (MCQ Based) (30 questions)- 30 Question consisting of following components: <table><tr><th>Components</th><th>Question</th></tr><tr><td>Reasoning Ability, Mathematical ability</td><td>10</td></tr><tr><td>Test of Language (Hindi/English)</td><td>20</td></tr></table>	Components	Question	Reasoning Ability, Mathematical ability	10	Test of Language (Hindi/English)	20	1 hr.	30				
Components	Question											
Reasoning Ability, Mathematical ability	10											
Test of Language (Hindi/English)	20											
Paper -II: (Skill/Trade Test): Cooking	To be decided by the exam committee	70										

Note:1. The question paper will be bilingual (except Test of Language) and the applicant will have the option to respond in either of the languages.

2. The level of the questions will be as per the work profile of the post concerned for which the test is being conducted.

3. Each MCQ will carry 1 mark, 1/4 mark will be deducted for each wrong answer examination.

Syllabus

- (i) **General Awareness:** Questions will be designed to test the ability of the candidate's General Awareness of the natural and human environment and its relevance to the society. The questions will also be designed to test knowledge of the current events and of such matters of everyday observation as may be expected of an educated person. The test may also include questions relating to India and its neighboring countries, especially pertaining to History, Indian Polity & Constitution, Art & Culture, Geography, Economics, General Policy, Science & Scientific Research, National/International Organizations /Institutions, events etc.
- (ii) **Reasoning Ability:** The syllabus includes questions of both verbal and non-verbal types. Test may include questions on analogies, similarities, differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discrimination, observation, relationship, concepts, arithmetical reasoning, verbal and figure classification, arithmetical number series etc.
- (iii) **Mathematical Ability:** The test will cover Number System including questions on Simplification, Decimals, Fractions, L.C.M., H.C.F., Ratio & Proportion, Percentage, Average, Profit & Loss, Discount, Simple & Compound Interest, Mensuration, Time & Work, Time & Distance, Tables & Graphs, etc.
- (iv) **Test of English/Hindi Language:** In addition to the testing of candidate's understanding of the English/Hindi Languages, its Vocabulary, Grammar, Sentence Structure. Synonyms, Antonyms and its correct usage etc. would also be tested.

Syllabus for Skill/Trade Test of Technician (Audio-Visual)

- (i) Camera Basics & Accessories
- (ii) Mobile Photography Techniques
- (iii) Exposure Control
- (iv) Photo Editing and Online Sharing
- (v) Live Streaming Essentials
- (vi) Management of Audio-Visual Devices, Audio-Visual and Photography Software Proficiency

PROFORMA FOR APPLICATION

1. Advertisement No:

2. Post Applied for:

3. Application Fee details:

4 (a) Category(belonging to):

UR	EWS	OBC	SC	ST

(b) Category of post applied for:

UR	EWS	OBC	SC	ST

5. Name (in block letters):

First Name	Middle Name	Last Name

6. Father's /Husband's Name:

7. Permanent Address

8. Address for
correspondence

Pin code:

Tel. No. with STD Code, if any:

E- mail:

Mobile:

9. Nearest Railway Station:

10. Date of Birth (Date/Month/Year):

11. Age as on **18.11.2025**

Years	Months	Days

12. Scale of Pay of present post & present
Basic Pay and Total emoluments drawn:
(for employed candidates)

Space for
photograph
duly signed
across by the
candidate

13. Educational Qualifications starting with Matriculation (10th) :

Exams passed	Name of The Board/ University	Year of passing	Subjects	Division	Percentage of marks obtained

14. Employment details, if applicable (Chronologically from present position backwards)

Name of the Employer/ Organization	Full Address of Employer/Organization	Post held (with pay scale)	Period From*-To*	Total emoluments drawn	Nature of duties/ experience

* Specify Month and Year

15. Any other relevant information:

DECLARATION

I affirm that the information given in this application form is true and correct. I also fully understand that if at any stage it is found that any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may summarily be rejected and the employment terminated.

PLACE:

(SIGNATURE OF THE APPLICANT)

DATE:

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES
APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari _____
son/daughter _____ of village/town in District/Division _____
_____ in the State/Union Territory _____ belongs to
the _____ community which is recognized as a backward class under
the Government of India, Ministry of Social Justice and Empowerment's Resolution No.
_____ dated _____. Shri/ Smt./Kumari
_____ and/or his/her family ordinarily
reside(s) in the _____ District/Division of the _____ State/Union Territory. This
is also to certify that he/she does not belong to the persons/sections (Creamy Layer)
mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel
& Training O.M. No. 36012/22/93 - Estt.(SCT) dated 8.9.1993.**

District Magistrate: _____

Deputy Commissioner: _____

Etc: _____

Dated: _____

Seal

* The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

FORMAT FOR SC/ST CERTIFICATE

A candidate who claims to belong to one of the Scheduled Caste or the Scheduled Tribes should submit in support of his claim an attested/certified copy of a certificate in the form given below, from the District Officer or the sub-Divisional Officer or any other officer as indicated below of the District in which his parents (or surviving parent) ordinarily reside who has been designated by the State Government concerned as competent to issue such a certificate. If both his parents are dead, the officer signing the certificate should be of the district in which the candidate himself ordinarily resides otherwise than for the purpose of his own education. Wherever photograph is an integral part of the certificate, the Commission would accept only attested photocopies of such certificates and not any other attested or true copy.

(The format of the certificate to be produced by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts under Government of India)

This is to certify that Shri/Shrimati/Kumari* _____ son/daughter of _____ of village/town/* in District/Division * _____ of the State/Union Territory _____ belongs to the Caste/Tribes _____ which is recognized as a Scheduled Castes/Scheduled Tribes* under: -

The Constitution (Scheduled Castes) order, 1950 _____
 The Constitution (Scheduled Tribes) order, 1950 _____
 The Constitution (Scheduled Castes) Union Territories order, 1951* _____
 The Constitution (Scheduled Tribes) Union Territories order, 1951* _____

As amended by scheduled Castes and Scheduled Tribes Lists (Modifications) order, 1956, the Bombay Reorganization Act, 1960 & the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act 1970, the North-Eastern Area (Reorganization) Act, 1971 and the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976.

The Constitution (Jammu & Kashmir) Scheduled Castes Order, 1956 _____
 The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes order (Amendment Act), 1976*.
 The Constitution (Dadra and Nagar Haveli) Scheduled Castes order 1962.
 The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order 1962@.
 The Constitution (Pondicherry) Scheduled Castes Order 1964@
 The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967 @
 The Constitution (Goa, Daman & Diu) Scheduled Castes Order, 1968@
 The Constitution (Goa, Daman & Diu) Scheduled Tribes Order 1968 @
 The Constitution (Nagaland) Scheduled Tribes Order, 1970 @
 The Constitution (Sikkim) Scheduled Castes Order 1978@
 The Constitution (Sikkim) Scheduled Tribes Order 1978@
 The Constitution (Jammu & Kashmir) Scheduled Tribes Order 1989@
 The Constitution (SC) orders (Amendment) Act, 1990@
 The Constitution (ST) orders (Amendment) Ordinance 1991@
 The Constitution (ST) orders (Second Amendment) Act, 1991@
 The Constitution (ST) orders (Amendment) Ordinance 1996
 The Scheduled Caste and Scheduled Tribe Orders (Amendment) Act 2002.
 The Constitution (Scheduled Caste) Orders (Amendment) Act 2002.
 The Constitution (Scheduled Caste and Scheduled Tribe) Orders (Amendment) Act 2002.
 The Constitution (Scheduled Caste) Order (Amendment) Act 2007.%2. Applicable in the case of Scheduled Castes, Scheduled Tribes persons who have migrated from one State/Union Territory Administration.

This certified is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati _____ Father/mother _____ of Shri/Shrimati/Kumari* _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ who belongs to the _____ Caste/Tribe which is recognized as a Schedules Caste/ Scheduled Tribe in the State/Union Territory* issued _____ dated _____.
 %3 Shri/Shrimati/Kumari and /or* his/her family ordinary reside(s) in village/town* _____ of _____ District/Division* _____ of the state/Union Territory of _____

Signature _____
 **Designation _____
 (With seal of office)

Place _____
 Date _____

* Please delete the words which are not applicable @ Please quote specific presidential order
 % Delete the paragraph which is not applicable.

NOTE: The term ordinarily reside(s) used here will have the same meaning as in section 20 of the 30Representation of the People Act, 1950.

**** List of authorities empowered to issue Caste/Tribe Certificates:**

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/ Dy.Collector/Ist Class Stipendiary Magistrate/Sub-Divisional Magistrate/Extra-Assistant Commissioner/Taluka Magistrate/Executive Magistrate.
- (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate /Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub-Divisional Officers of the area where the candidate and/or his family normally resides.

NOTE: ST candidates belonging to Tamil Nadu state should submit caste certificate ONLY FROM THE REVENUE DIVISIONAL OFFICER.

Annexure-VI

FORM OF DECLARATION FROM THE CANDIDATES SEEKING RESERVATION AS OBC

"I, _____ son/daughter of Shri _____ resident of
village/town/city _____ district _____ state
_____ hereby declare that I belong to the _____ community
which is recognized as a backward class by the Government of India for purpose of reservation
in services as per orders contained in Department of Personnel and Training Office
Memorandum No.36012/22/93-Estt.(SCT) dated 8.9.1993. It is also declared that I do not belong
to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above
referred Office Memorandum dated 8.9.1993."

PLACE:

(SIGNATURE OF THE APPLICANT)

DATE:

**FORM OF DECLARATION FROM THE CANDIDATES FOR INFORMING TO HEAD OF
OFFICE/ DEPARTMENT (IF APPLICABLE)**

I, _____ son/daughter of Shri _____ resident of
village/town/city _____ district _____ state
_____ hereby declare that I have informed in writing to my Head of
Office/Department that I have applied for the post of _____ in Wildlife
Institute of India.

PLACE:

(SIGNATURE OF THE APPLICANT)

DATE:

**CHECK LIST OF SUPPORTING DOCUMENTS ATTACHED IN THE APPLICATION
FORM**

I affirm that I have attached the following supporting **self-attested documents** and have signed at the appropriate places in the application form.

- ☐ Photo pasted and signed across by me
- ☐ Demand Draft for Rs. 700/- attached
- ☐ Address proof (aadhar card/ passport) attached
- ☐ Valid caste certificate issued by Central Government attached (if applicable)
- ☐ Proof of age (Matriculation Certificate/Marksheet) attached
- ☐ Certificate in support of claim of age relaxation (if applicable) attached
- ☐ Education qualifications (Mark sheets of Class X, Class XII, Bachelor, if applicable) attached
- ☐ NCC/ NSS/ Sports/ Nature club/ Co-curricular activity certificates (if any) attached.
- ☐ Employment details (if applicable) attached
- ☐ Form of declaration from the candidates seeking reservation as OBCs (Annexure-VI)
- ☐ Declaration for informing to Head of Office/ Department that the candidate has applied for selection (if applicable) attached (Annexure-VII)
- ☐ Documentary support for any other claim(s) made (if applicable) attached.

PLACE:

(SIGNATURE OF THE APPLICANT)

DATE: